



Montachusett Veterans Outreach Center, Inc.
268 Central Street, Gardner MA 01440
Phone (978) 632-9601 Fax (978) 632-9476

Subject: Request for Art Donation

Dear Sir or Madam:

The Montachusett Veterans Outreach Center (MVOC) will be having an Open House and Art Auction in March 2009 at a date to be determined and we are looking for your help. First, I'd like to tell you that the MVOC is dedicated to providing services to veterans and their families – we know our veterans should not be forgotten and hope that you will help through a donation of your artwork.

We are asking local Artists to donate pieces of art of their choosing, possibly some pieces that may have military or veteran themes that can be sold at auction, but the military/veteran theme is definitely not a stipulation for you to donate your work(s). We are looking for paintings, prints, photos or other items that may be auctioned to raise funds for our Center and the veterans we support.

We will have an informal evening event in our Center where those bidders can continue bidding; we will stop all bids during the evening and announce the highest bid for each piece before the evening ends. The highest bidder will not need to be present to win and will be contacted within days of the closed auction. Of course, all donations are tax deductible and our tax identification number will be available to those who provide any donated pieces – remember, any offering provided would be greatly appreciated.

If you decide to contribute a piece for auction, your name and/or art gallery will be acknowledged in the event program as well as our community posters and newspaper ads regarding the event. The announcements will also be placed on our Web site (www.veterans-outreach.com) for the general public. To show our gratitude, we would like to provide you with the opportunity for additional publicity by displaying other artwork and information of yours on the day of the open house. This will be limited to three pieces per artist. Of course, you or your representative will be invited to our evening celebration.

Please call our Outreach Coordinator, Mr. Charles Bollinger, or myself at your earliest convenience with any questions you may have in regards to this event.

Thank you for your thoughtful consideration and for your support of the MVOC - we serve those who served our country so proudly.

Sincerely,

DARRELL P. KEATING
Executive Director